



Canyon County Mosquito Abatement District

9719 Booker Lane, Nampa, ID, 83686

Phone: 208-461-8633 | Fax: 208-461-4459

www.2cmad.org

Board of Trustees Monthly Meeting

Minutes

February 21, 2023

4:00pm

Canyon County Mosquito Abatement District Office

9719 Booker Lane

Nampa, ID. 83686

This meeting has been noticed according to the Idaho Code §74-203(4) and (5).

1. **Call to order:** Doug Shinn called the meeting to order at 4:00 pm.
2. **Roll call of Board Members:** Doug Shinn, Norm Brown, Liz Mamer, Tammy Dittenber, and Scott Robinson.
Staff & Guests: James Lunders and Melinda McAlister.
3. **Secretary or other person appointed to take minutes [Idaho Code § 74-205(1)]:** Melinda McAlister
4. **Agenda Amendments (if any) [Idaho Code §74-204(4)(b) & (c)]:** None
5. **Public Comment:** Persons wishing to address the Board regarding budget (limit to 5 minutes per person): None
6. **Presentation of the Consent Calendar:** These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action.
 - a. Consideration and approval of Canyon County MAD Board of Trustees Monthly Meeting minutes for December 22, 2022.
 - b. Review of Budget vs Actual and Statement of Activity for December 2022 & January 2023.

Liz Mamer moved to accept the consent calendar as presented. Norm Brown seconded; the motion was approved unanimously.

7. **New Business:**
 - a. Director's Report:
 - Annual Report: Jim Lunders presented the Annual Report and Work Plan. Tammy Dittenber suggested stronger language regarding the prolific growth near agricultural land. Doug Shinn asked that the words "Work Plan" be added at the top of the report in the title. Liz Mamer suggested adding in some stronger verbiage regarding citizen aggression towards staff. Jim informed the Board he would make those changes and forward the documents to the CCBOC for their consideration.
 - Jim Lunders stated that many districts in the area are going through personnel changes.

Twin Falls as an example has a new Director. Canyon County Mosquito Abatement District continues to be a resource to these other programs.

- Assistant Director Chris Ocegueda gave an online presentation about urban traps and surveillance methods to the Wyoming Mosquito Vector Control Association.
- AMCA February 26-March 3, 2023: Jim Lunders, Chris Ocegueda, and Heather Ward will be attending this conference.
- Chris Ocegueda and Heather Ward have been invited to do presentations at the upcoming Northwest Mosquito and Vector Control Association conference being held April 11th and 12th in Richland, WA.

b. Grizzly ULV purchase authorization:

- Jim presented a proposal from Clarke for a new ULV machine.

Norm Brown moved to approve the purchase of the Grizzly ULV from Clarke for \$19,158.22, Tammy Dittenber seconded; the motion was approved unanimously.

c. Election of Officers:

- Norm Brown nominated Doug Shinn for Board President; Scott Robinson seconded.
- Liz Mamer nominated Norm Brown for Board Treasurer; Tammy Dittenber seconded.
- Tammy Dittenber nominated Liz Mamer for Board Secretary; Scott Robinson seconded.

Liz Mamer moved to elect the slate of candidates; Tammy Dittenber seconded; the motion was approved unanimously.

8. Old Business:

a. Parking Lot.

- Jim Lunders reported that the District received an update from the parking lot paving contractor. They will give the District a 3 days' notice when the weather cooperates, and the paving can be completed. The contractor feels they will need two days of additional grading and one day paving to complete the project.

b. BMK Inc. Water Rights.

- Jim asked if there was an update to pass on to the owner of BMK Inc. regarding water rights on District property. The Board feels that further research into this needs to be completed. The Board Directed Jim to contact the Idaho Department of Water Resources regarding how the District could be impacted by this action.

9. Board Discussion:

Liz Mamer suggested putting on the next agenda a discussion about archiving the previous meetings minutes on the District website.

Liz Mamer asked that Jim inform the Board of aggressive behavior by citizens toward staff if it occurs in the future.

Doug Shinn stated that if any Trustees are not interested in continuing their service to the District Board past their appointment to please let him know.

10. Executive Session (if any) [Idaho Code §74-206, (1)(a) and (b) Personnel selection and evaluation, (1)(c) Acquire interest in real property, (1)(d) Consider records exempt from disclosure, (1)(f)

Discuss litigation with attorney, (1)(i) Consider claims or potential claims with risk manager or insurer]: None

11. Action Item(s) for next meeting: Three-year plan.

12. Next meeting dates: BOT Meeting March 21, 2023 4pm at the District Office.

13. Adjourn

Liz Mamer moved to adjourn; Tammy Dittenber seconded; motion passes unanimously at 6:56 pm.