



Canyon County Mosquito Abatement District

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www.2cmad.org

Board of Trustees Monthly Meeting

Minutes

March 21, 2023

4:00pm

Canyon County Mosquito Abatement District Office

9719 Booker Lane

Nampa, ID. 83686

This meeting has been noticed according to the Idaho Code §74-203(4) and (5).

1. **Call to order:** Doug Shinn called the meeting to order at 4:01 pm.
2. **Roll call of Board Members:** Doug Shinn, Norm Brown, Liz Mamer, and Scott Robinson.
Staff & Guests: James Lunders and Melinda McAlister.
3. **Secretary or other person appointed to take minutes [Idaho Code § 74-205(1)]:** Melinda McAlister
4. **Agenda Amendments (if any) [Idaho Code §74-204(4)(b) & (c)]:** None.
5. **Public Comment:** Persons wishing to address the Board regarding budget (limit to 5 minutes per person): None.
6. **Presentation of the Consent Calendar:** These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action.
 - a. Consideration and approval of Canyon County MAD Board of Trustees Monthly Meeting minutes for February 2023.
 - b. Review of Budget vs Actual and Statement of Activity for February 2023.

Norm Brown moved to accept the consent calendar as presented. Liz Mamer seconded; the motion was approved unanimously.

7. New Business:

- a. **Director's Report:** Jim Lunders stated that yesterday was the first day of spring and larvae have already been found. Scott Robinson commented that the Notus canal was opened over the weekend and that it is very early by at least a month. The New York canal will be turned on next week. Lake Lowell is forecast to fill 3 weeks earlier than normal and that has not happened since 2018. Jim commented that the District will probably have a big year as everything will be flooded.
 - **BOCC Meeting:** Jim Lunders asked the Board if there was anything from the meeting that stood out to them. Liz Mamer commented that the BOCC seemed to be very favorable of the District and willing to help in any way. Norm Brown commented that when they looked at the levy rate they were happy with it. Norm was expecting more questions from them as he wanted to extend an invitation to come to the District building and perhaps go out

with field staff to watch some larvicide duties.

- Seasonal Staff: Jim Lunders stated the first few seasonal staff had already started this month and are out placing job opening flyers at certain locations. Available jobs have also been opened on the Indeed website and the Districts Facebook page. The seasonal staff who started recently are all a good core group of individuals and the End of Season bonus from last year helped encourage them to come back this season.

b. Three-Year Plan Discussion:

- Jim gave the draft to the Board and asked if anything else should be included. Liz Mamer suggested adding information about any possible building expansions needed.

c. Vehicle Purchases:

- Jim stated that he had budgeted \$120,000 for new vehicle purchases this year. The District needs to replace 2 older Dodge trucks. However, vehicle supply is still an issue and there is still the inability to put in orders for trucks. He is asking for the Boards approval to purchase appropriate trucks as they are found for sale. The District will be putting replaced trucks into governmental surplus auctions after they are replaced.

Scott Robinson moved to approve authorizing the District Director to purchase at his discretion three pickups not to exceed \$120,000. Norm Brown seconded; the motion was approved unanimously.

d. FDIC Banking and financial protection of District savings accounts:

- Doug Shinn stated that after recent bank failures and the fact that the FDIC only insures up to \$250,000 in an account that the Board should discuss options pertaining to District bank accounts. The District as an entity can only have 1 account at a singular bank. Doug asks the Board to think on other possible options. As short of opening a bunch of separate accounts at several banks, there is not much the District can do to protect the money market pool account on the \$250,000 overage. Jim Lunders will talk to the Districts auditor and report back.

8. Old Business:

a. BMK Inc. Water Rights.

- Jim Lunders contacted the Idaho Department of Water Resources to see if they had any information on the water rights for BMK Inc. on District property. They said the situation was unusual and would report back. Discussion tabled for the next meeting until more information has been gathered.

9. Board Discussion:

None.

10. Executive Session (if any) [Idaho Code §74-206, (1)(a) and (b) Personnel selection and evaluation, (1)(c) Acquire interest in real property, (1)(d) Consider records exempt from disclosure, (1)(f) Discuss litigation with attorney, (1)(i) Consider claims or potential claims with risk manager or insurer]: None.

11. Action Item(s) for next meeting: Three-year plan.

12. Next meeting dates: BOT Meeting April 18, 2023. 4pm at the District office.

13. Adjourn

Liz Mamer moved to adjourn; Norm Brown seconded; motion passes unanimously at 5:35 pm.