



Canyon County Mosquito Abatement District

9719 Booker Lane, Nampa, ID, 83686

Phone: 208-461-8633 | Fax: 208-461-4459

www.2cmad.org

Board of Trustees Monthly Meeting

Minutes

April 18, 2023

4:00pm

Canyon County Mosquito Abatement District Office

9719 Booker Lane

Nampa, ID. 83686

This meeting has been noticed according to the Idaho Code §74-203(4) and (5).

1. **Call to order:** Doug Shinn called the meeting to order at 4:00 pm.
2. **Roll call of Board Members:** Doug Shinn, Tammy Dittenber, Liz Mamer, and Scott Robinson.
Staff & Guests: James Lunders and Melinda McAlister.
3. **Secretary or other person appointed to take minutes [Idaho Code § 74-205(1)]:** Melinda McAlister
4. **Agenda Amendments (if any) [Idaho Code §74-204(4)(b) & (c)]:** None.
5. **Public Comment:** Persons wishing to address the Board regarding budget (limit to 5 minutes per person): None.
6. **Presentation of the Consent Calendar:** These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action.
 - a. Consideration and approval of Canyon County MAD Board of Trustees Monthly Meeting minutes for March 2023.
 - b. Review of Budget vs Actual and Statement of Activity for March 2023.

Liz Mamer moved to accept the consent calendar as presented. Scott Robinson seconded; the motion was approved unanimously.

7. New Business:

- a. **Director's Report:** Jim Lunders stated that the public education booklets came in from Allen Wayne Ltd. Several pamphlets, booklets, and a coloring book.
 - **Water Graphs:** Jim stated that the attached graph of the Boise River System showing it at 64% of capacity is now up to 68%. Lake Lowell is rapidly filling to the tree line and will need to be flown soon. Lower areas of the county are flooding.
 - **Seasonal Staff:** Jim stated the District is doing well with the larvicide crew and the addition of a few new staff. They are already out treating storm drains. He'd like to hire a few more as well as at least one to work in the Lab. With a preferential for a college intern in the Lab, however the response from colleges is not working so far. Tammy Dittenber commented

she will reach out to a few contacts she has at schools such as the College of Idaho. Liz Mamer suggested trying to get meetings with biology professors or in front of staff for biology departments to get the information out to college students are going to need hours for their internship requirements.

- Training: Jim stated that all full-time staff and the core seasonal staff all participated in CPR and First Aid training last month. There is ATV certification training being held this month for certain staff. He has been working on getting the newest staff to take the Idaho State Department of Agriculture Professional Pesticide Applicator license exam.
- Audit: Jim stated that the District audit is this Thursday, and the individuals conducting the process usually stay all day.

b. Budget Hearing Date:

- Jim gave the information that the hearing date will be August 15th. The workshop for it is usually a few weeks prior.

8. Old Business:

a. Three-Year Plan Discussion:

- Jim asked for the board's review of the attached Three-Year plan. Liz mentioned that the District should look into lowering some of the utility's costs like electricity and internet. For internet the District should review costs with other providers such as Canyon County I.T., Sparklight and possibly Starlink. For the utility costs the District should look into utilizing solar panels and finding a good place to put them. Jim stated he has heard of a suggestion of placing them on top of parking lot covers, and Liz stated she's also heard of other agencies doing that. Tammy suggested that the District may want to consider having a satellite office location on opposite sides of the county and the District should talk to the County Commissioners about buying tax deeded property. She also mentioned that the District getting its own PCR equipment would be beneficial due to the time constraints with the current method of testing mosquitoes. Jim mentioned that the Districts Lab manager has a power point demonstration about PCR equipment and how its used. Tammy expressed interest in seeing this demonstration and other board members agreed.

b. Parking Lot:

- Jim stated that the parking lot paving is almost done. The asphalt has been set down, however there are a few places that drains and well covers need to be uncovered.

9. Board Discussion:

None.

10. Executive Session (if any) [Idaho Code §74-206, (1)(a) and (b) Personnel selection and evaluation, (1)(c) Acquire interest in real property, (1)(d) Consider records exempt from disclosure, (1)(f) Discuss litigation with attorney, (1)(i) Consider claims or potential claims with risk manager or insurer]: None.

11. Action Item(s) for next meeting: Lab power point presentation of PCR equipment.

12. Next meeting dates: BOT Meeting April 22, 2023. 4pm at the District office.

13. Adjourn

Tammy Dittenber moved to adjourn; Scott Robinson seconded; motion passes unanimously at 6:40 pm.