



Canyon County Mosquito Abatement District

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Board of Trustees Monthly Meeting

Minutes

July 18, 2023

4:00pm

Canyon County Mosquito Abatement District Office

9719 Booker Lane

Nampa, ID. 83686

This meeting has been noticed according to the Idaho Code §74-203(4) and (5).

1. **Call to order:** Doug Shinn called the meeting to order at 4:05 pm.
2. **Roll call of Board Members:** Doug Shinn, Liz Mamer, Norm Brown, Tammy Dittenber, and Scott Robinson.
Staff & Guests: Jim Lunders and Melinda McAlister.
3. **Secretary or other person appointed to take minutes [Idaho Code§ 74-205(1)]:** Melinda McAlister
4. **Agenda Amendments (if any) [Idaho Code §74-204(4)(b) & (c)]:** None
5. **Public Comment:** Persons wishing to address the Board on items not on the Agenda (limit to 5 minutes per person): None.
6. **Consent Calendar:** These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action.
 - a. Consideration and approval of Canyon County Board of Trustees Monthly Meeting minutes for June 20, 2023.
 - b. Review of Budget vs Actual and Statement of Activity for June 2023.

Liz Mamer moved to accept the consent calendar as presented, Norm Brown seconded; the motion was approved unanimously.

7. New Business:

- a. Director's Report:
 - Water Graphs: Jim Lunders reports the entire Boise system is at 93% capacity. When

Lake Lowell is at 65% it generally stops being an issue. The District did have to fly larvicide over the lake again last week and hopefully it was the last flight.

- Trapping: Jim stated that looking at the lake traps that Aedes have been the largest problem. This is the same for the Notus area. From the first to the end of June the District started to see the switch from Aedes to Culex. This year it's Culex tarsalis with the most virus numbers. From a testing standpoint the Lab has tested 733 mosquito pools. 193 pools from gravid traps. There's been 6 West Nile virus positive mosquito pools, and 2 press releases sent out regarding this. Both Southwest District Health and the Canyon County Public Information Officer were very helpful in getting the notices out.
- Applications: Currently at this time the District is still well ahead of applications for both adulticide and larvicide as compared to this time last year. Larvicide has treated about 12,500 acres. The drone is second only to the plane. Total amount so far is almost 14,000 treatments. The District is going to need to purchase more larvicide soon. The Adulticide operations is slightly over double from last year at just about 67,000 acres treated.

b. ATV Purchase: The District budgeted for a new ATV last year, however the needed models never became available. And currently locally there are still none immediately available.

Liz Mamer moved to approve the purchase of a 2024 Honda Foreman ATV for \$10,000, Tammy Dittenber seconded; the motion was approved unanimously.

c. 2024-2026 Pay Scale: The District has not reviewed a pay scale adjustment for several years, not since 2020. Jim presented an updated pay scale range for the various positions.

Tammy Dittenber moved to approve the 2024-2026 Pay Scale as presented with the option for the trustees to modify as needed on a yearly basis, Liz Mamer seconded; the motion was approved unanimously.

d. Vehicle Replacement Schedule: This schedule shows the age, mileage or use time on each of the various pieces of equipment and vehicles the District currently has. As replacement equipment is found the schedule will be updated.

e. Drone Purchase: Jim shared a quote from Frontier Precision for an Agras T10 drone and extra batteries to replace the aging M600 drones.

Liz Mamer moved to approve the purchase of an Agras T10 drone & batteries for \$26,625, Scott Robinson seconded; the motion was approved unanimously.

8. Old Business:

a. BC6 Subdivision LLC: Jim and Doug Shinn went over historical District paperwork with Counsel. The original agreement language states the District would be allowed to hook up to the water well but there is no mention towards individual businesses shared annual costs. Counsel, Jim, and the members of the BC6 Subdivision LLC need to draft an agreement and to present it to the Board for approval.

Tammy Dittenber moved to allow the District Director to negotiate a road maintenance agreement and a shared well users' agreement between BC6 Subdivision LLC and the District, Scott Robinson seconded; the motion was approved unanimously.

9. Board Discussion: The Board would like to also discuss the District Directors salary in October.

10. Executive Session (if any) [Idaho Code §74-206, (l)(a) and (b) Personnel selection and evaluation, (l)(c) Acquire interest in real property, (l)(d) Consider records exempt from disclosure, (l)(f) Discuss litigation with attorney, (l)(i) Consider claims or potential claims with risk manager or insurer]: None

11. Action Item(s) for next meeting: Budget workshop needs to be completed within the next 2 weeks prior to the next meeting.

12. Next meeting dates: BOT Meeting and Budget Hearing August 15, 2023, 4pm District Office.

13. Adjourn

Liz Mamer moved to adjourn; Scott Robinson seconded; the motion was passed unanimously at 5:48pm.