



## Canyon County Mosquito Abatement District

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Budget Hearing and Board of Trustees Monthly Meeting

# Minutes

August 15, 2023

4:00pm

Canyon County Mosquito Abatement District Office

9719 Booker Lane

Nampa, ID. 83686

This meeting has been noticed according to the Idaho Code §74-203(4) and (5).

1. **Call to order:** Doug Shinn called the meeting to order at 4:02 pm.
2. **Roll call of Board Members:** Doug Shinn, Liz Mamer, Tammy Dittenber, and Scott Robinson.  
**Staff & Guests:** Jim Lunders, Melinda McAlister, and Ed Burnett.
3. **Secretary or other person appointed to take minutes [Idaho Code§ 74-205(1)]:** Melinda McAlister
4. **Agenda Amendments (if any) [Idaho Code §74-204(4)(b) & (c)]:** None
5. **Open Budget Hearing:** Doug Shinn opened the budget hearing at 4:06.
6. **Presentation of the Budget:** Jim Lunders presented the 2024 Budget.
7. **Public Comments Regarding the Budget:** None
8. **Budget Vote and Signing of the Budget Resolution:** Liz Mamer moved to approve the 2024 Working Budget as presented, Scott Robinson seconded; the motion was approved unanimously.
9. **Close Budget Hearing and Begin General BOT Meeting:** Doug closed the Budget Hearing at 4:23 and the general BOT Meeting began.
10. **Public Comment:** Persons wishing to address the Board on items not on the Agenda (limit to 5 minutes per person): None.
11. **Consent Calendar:** These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action.
  - a. Consideration and approval of Canyon County Board of Trustees Monthly Meeting minutes for July 18, 2023.

- b. Review of Budget vs Actual and Statement of Activity for July 2023.

Tammy Dittenber moved to accept the consent calendar as presented, Liz Mamer seconded; the motion was approved unanimously.

**12. New Business:**

- a. Director's Report:

- Water Graphs: Jim Lunders reports the entire Boise River system is at 79% capacity. Lake Lowell is at 58% capacity.
- Trapping: Jim stated that the Lake Lowell Refuge continues to have high numbers of mosquitoes in surveillance traps.
- West Nile virus: Jim stated that there have been 1,660 pools tested, with 49 positive for West Nile virus, and there have been several press releases. Southwest District Health and Canyon County Public Information Officer have been very helpful in getting information to the public.
- Control: Adulticide treatments are at almost 115,000 acres. Larvicide is at 15,000 acres, with 20% of that being done by drone applications. Larvicide is at nearly 18,000 treatments.

**13. Old Business:**

- a. BC6 Subdivision LLC: Jim stated that the District's attorney drafted both a shared road use agreement and a shared fire suppression well agreement between the District and BC6 Subdivision LLC. The agreements outline who is responsible for what, and the only issue that needs to be decided upon is the percentage of maintenance costs the District Trustees want to purpose to BC6 Subdivision LLC. The District owns 12% of the landmass. Trustees directed Jim to purpose offering the 12% towards maintenance costs on both of the agreements.
- b. Vehicle Purchases: Jim stated that the District purchased 3 trucks, one of which was a ¾ ton that increased the cost approximately \$6,000 over what was expected.
- c. ATV Purchase: Jim stated that the District purchased one new Honda ATV which cost \$49 over what was expected.

**14. Board Discussion:** Tammy Dittenber mentioned that the Urban Renewal monies in the budget material is sunsetting and increased revenue is due to population growth in Canyon County.

**15. Executive Session (if any) [Idaho Code §74-206, (l)(a) and (b) Personnel selection and evaluation, (l)(c) Acquire interest in real property, (l)(d) Consider records exempt from disclosure, (l)(f) Discuss litigation with attorney, (l)(i) Consider claims or potential claims with risk manager or insurer]:** None

**16. Action Item(s) for next meeting:** Updates regarding the BC6 Subdivision LLC road maintenance and

fire suppression well agreements.

**17. Next meeting dates:** BOT Meeting September 19, 2023, 4pm District Office.

**18. Adjourn**

Scott Robinson moved to adjourn; Tammy Dittenber seconded; the motion was passed unanimously at 5:39pm.