



## Canyon County Mosquito Abatement District

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www.2cmad.org

### Board of Trustees Monthly Meeting

# Minutes

May 21, 2024

4:00pm

Canyon County Mosquito Abatement District Office  
9719 Booker Lane  
Nampa, ID 83686

This meeting has been noticed according to the Idaho Code §74-203(4) and (5). The Board of Trustees meets regularly on the third Tuesday of each month. The meeting will begin at 4:00 pm.

1. **Call to order:** Doug Shinn called the meeting to order at 4:01 PM
2. **Roll call of Board Members:** Doug Shinn, Scott Robinson, Tammy Dittenber  
**Staff & Guests:** Jim Lunders, Melinda McAlister, & John Russell
3. **Secretary or other person appointed to take minutes [Idaho Code § 74-205(1)]:** Melinda McAlister
4. **Agenda Amendments (if any) [Idaho Code §74-204(4)(b) & (c)]:**
5. **Public Comment:** Persons wishing to address the Board on items not on the Agenda (limit to 5 minutes per person): None
6. **Consent Calendar:** These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action.
  - a. Consideration and approval of Canyon County MAD Board of Trustees Monthly Meeting minutes for April 16, 2024.
  - b. Review of Budget vs Actual and Statement of Activity for April 2024.
7. **New Business:**
  - a. **Audit:** John Russell of Zwygart John & Associates presented the audit. He informed the Board it was a clean audit and they found no issues.

Tammy moved to accept the Audit as presented, Scott seconded, motion carried unanimously.

- b. Water Graphs: Jim informed the Board that the Boise system is currently at 89% capacity. It is expected that Lake Lowell will fill for the first time in three years.
- c. Director's Report: We currently are fully staffed with seasonals. We are hoping to get everyone licensed soon.
- d. AMCA Washington Conference: Jim gave a summary of the Washington Conference. The first day included meeting with DHS, EPA and Senate Ag committee staff. Meetings with legislators' staff went well on the second day. Drone and farm bill legislation was discussed.
- e. First Interstate Bank Account Signers: Jim informed the board that now that Norm had resigned the Bank signers needed updated.

Scott Robinson moved to make Douglas Shinn, Scott Robinson, Elizabeth Mamer and James Lunders the signers on the District's First Interstate Bank Accounts, Tammy Dittenber seconded, motion carried unanimously.

**8. Old Business:**

- a. Board Vacancy: The vacancy has been advertised. The Board would like to continue to look for interested candidates.
- b. Lab Expansion Proposal: Tabled until the next meeting.

**9. Board Discussion:** Doug Shinn informed Jim that Scott Robinsons term had expired. Scott Robinson indicated he would like to serve another term. The Board directed Jim to notify the BOCC that Scott Robinson would like to be reappointed.

**10. Executive Session (if any) [Idaho Code §74-206, (1)(a) and (b) Personnel selection and evaluation, (1)(c) Acquire interest in real property, (1)(d) Consider records exempt from disclosure, (1)(f) Discuss litigation with attorney, (1)(i) Consider claims or potential claims with risk manager or insurer]:** None

**11. Action Item(s) for next meeting:** Trapping Reports, Lab Expansion

**12. Next meeting dates:** BOT Meeting June 18, 2024, 4pm District Office.

**13. Adjourn**

Tammy moved to adjourn, Scott seconded, motion carried unanimously.