



Canyon County Mosquito Abatement District

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www.2cmad.org

Board of Trustees Monthly Meeting

Minutes

November 19, 2024

4:00pm

Canyon County Mosquito Abatement District Office
9719 Booker Lane
Nampa, ID 83686

This meeting has been noticed according to the Idaho Code §74-203(4) and (5). The Board of Trustees meets regularly on the third Tuesday of each month. The meeting will begin at 4:00 pm.

- 1. Call to order:** Doug Shinn called the meeting to order at 4:00 PM.
- 2. Roll call of Board Members:** Doug Shinn, Scott Robinson, Tammy Dittenber, Liz Mamer, & Lance Hibdon.

Staff & Guests: Jim Lunders & Corey Turner.

- 3. Secretary or other person appointed to take minutes [Idaho Code § 74-205(1)]:** Jim Lunders
- 4. Agenda Amendments (if any) [Idaho Code §74-204(4)(b) & (c)]:** None
- 5. Public Comment:** Persons wishing to address the Board on items not on the Agenda (limit to 5 minutes per person): None
- 6. Consent Calendar:** These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action.
 - Consideration and approval of Canyon County MAD Budget Hearing and Board of Trustees Monthly Meeting minutes for October 15, 2024.
 - Review of Budget vs Actual and Statement of Activity for October 2024.

Tammy Dittenber moved to accept the items on the Consent Calendar as presented, Liz Mamer seconded, motion carried unanimously.

7. Old Business:

- a. Shared Well Agreement:** Jim informed the Board that the shared well agreement will be signed this week. The subdivision has requested that the District pay \$1000 for all past use of the fire

suppression well. The Board directed Jim to pay the \$1000 as long as they are able to provide the District a proper invoice.

8. New Business:

- a. Director's Report: Staff is working on winter maintenance and preparing for next season.
- b. CPI: 2.44%: Jim updated the Board on the current year over year CPI. Jim feels the 2.44% inflation number doesn't truly represent actual inflation and recommends a 3.5% COLA for 2025. The Board concurred but wanted to make sure that staff was still eligible for merit increases over this amount.

Tammy Dittenber moved approve a COLA increase of 3.5% for District Staff in 2025, Liz Mamer seconded, motion carried unanimously.

- c. Employee Retention one-time financial allocation for all full-time staff excluding the Director of \$4,000: Jim recommended a one-time financial allocation of \$4000 for all full-time staff to aid in employee retention. Staff have worked very hard this year and completed extra job duties due to understaffing. The Board concurs that is important to reward the staff for their hard work and dedication.

Tammy Dittenber moved to provide a one-time financial allocation for all full-time staff excluding the Director of \$5,000 each, Lance Hebdon seconded, motion carried unanimously.

- d. DJI Agras T10: Jim asked the Board to allow him to purchase another DJI Agras T10 to serve as a backup for the District's two currently operating drones. It is likely that in the near future there will be a large tariff on these machines and it would be beneficial to purchase before the price increase. The Board felt it best to purchase two so that there are backups for both drones.

Scott Robinson moved to approve the purchase of two DJI Agras T10 for \$14,586.00 each from Frontier Precision, Tammy Dittenber seconded, motion carried unanimously.

- e. DropVision Fluorescence system: Jim presented a proposal from Leading edge for a drop vision system. This system would allow the District to perform field trials on our adult mosquito control products.

Tammy Dittenber moved to approve the purchase of a DropVision Fluorescence System from Leading Edge for \$20,890.00, Liz Mamer seconded, motion carried unanimously.

9. Board Discussion: Tammy Dittenber asked the Board to discuss a one-time financial allocation for the Director as well as the Directors 2025 salary.

Liz Mamer moved to give the Director a one-time financial allocation of \$10,000, Lance Hebdon, seconded, motion carried unanimously.

Tammy Dittenber moved to adjust the Directors salary to \$141,000 per year which includes COLA and a merit increase, Liz Mamer seconds, motion carried unanimously.

10. Executive Session (if any) [Idaho Code §74-206, (1)(a) and (b) Personnel selection and evaluation, (1)(c) Acquire interest in real property, (1)(d) Consider records exempt from disclosure, (1)(f) Discuss litigation with attorney, (1)(i) Consider claims or potential claims with risk manager or insurer]: None

11. Action Item(s) for next meeting:

12. Next meeting dates: BOT Meeting January 21, 2025, 4:00 pm District Office.

13. Adjourn

Tammy Dittenber moved to adjourn, Liz Mamer seconded, motion carried at 6:11 PM.